

MATERIAL FOR PUBLIC DISPLAY

Basic Policy Statement

The purpose of the Islip Public Library's display facilities is to increase public awareness of the Library's resources and to support its mission as an educational, informational, cultural and recreational center for the community it serves. Displays are organized to further this mission. The Library reserves the right to determine what displays will be solicited and accepted. For the purposes of this policy the term 'display' includes wall exhibits, enclosed display cases and free-standing exhibits. Materials of a civic, cultural, educational, artistic or recreational nature, but not political, religious or commercial in character will be displayed at the discretion of the library director. The provision of space for display does not necessarily indicate that the Islip Public Library endorses the position or cause promoted by the exhibit or display.

1. Areas for display shall be determined by the Islip Public Library.
2. The Islip Public Library reserves the right to cancel displays at any time for any reason.
3. Each exhibitor must execute an exhibit agreement with the Islip Public Library prior to display. This Exhibitor's Agreement and Release shall include a descriptive list of items in the display. No items shall be displayed until a signed Exhibitor's Agreement and Release and a list of all items included in the exhibit are provided to the Islip Public Library. The group or individual providing the display must supply the labor and/or equipment necessary to mount the display. Prices may not be included on any exhibited items. The final decision regarding the display arrangement and content is reserved to the Islip Public Library. Exhibitors agree to leave their work for the period stipulated in the Exhibitor's Agreement and Release. The Islip Public Library will not provide storage for the property of exhibitors beyond the period specified in the Exhibitor's Agreement and Release. Exhibits left beyond this period will be considered abandoned property and will be disposed of accordingly.
4. The Islip Public Library is not responsible for the security of displayed items. All items are understood and acknowledged to be displayed at the exhibitor's risk.
5. The Islip Public Library is relieved of all liability for mutilation or damage or loss of exhibit from any cause whatsoever. Should the exhibitor determine that the display warrants insurance coverage, it is the sole responsibility of the exhibitor to secure such insurance coverage.
6. The Islip Public Library does not arrange exhibit openings or receptions.
7. The Library must approve all public relations announcements and advertising prior to dissemination. The Islip Public Library assumes no responsibility for publicizing exhibits.

EXHIBITOR'S AGREEMENT AND RELEASE

In consideration of my permitting my property to be exhibited at the Islip Public Library, I hereby agree that neither the Library nor its Trustees, agents, or employees shall be liable for (1) any theft or damage, by whomever or however caused, or failure to exhibit, store, move or remove said property: or (2) any injury which I or others may sustain to any degree attributable to, or in any way relative to the exhibition.

I represent that the exhibition of my property is not prohibited or restricted in any way, and that title to said property shall not be transferred before its removal from the Library. I agree to indemnify and hold harmless the Library, its Trustees, agents and employees concerning any claim or action against any of them because of my property and/or its exhibition.

By signing this Exhibitor's Agreement and Release, I acknowledge having read the Islip Public Library's Material for Public Display Policy and hereby agree to comply with all its terms and conditions.

Dates of Exhibit: _____ to _____

Print Name:

Signature of Exhibitor:

Address:

Phone Number: