

PUBLICITY POSTING AND SOLICITATION POLICY

Publicity Posting

Patrons are prohibited from disseminating or displaying any signage, flyers, notices, brochures, posters or handouts, which have not been pre-approved by either the Director or the Board of Trustees. Distribution of commercial or for-profit materials is strictly prohibited, and unauthorized materials will be removed and discarded.

Solicitation

Definition: Solicitation is defined as any written or verbal effort to raise or request funds through the sale of merchandise or services through charitable donations, any attempt to influence opinion or gain support for an issue or cause, survey taking, and/or selling of any goods or services.

No solicitation is permitted on Library grounds. Election Law statutes governing polling place distance markers are applicable.

The only exceptions to the non-solicitation policy are activities authorized and directed by Library Administration.

Library personnel shall enforce these rules. Patrons not complying with these publicity and solicitation rules shall be requested to leave the premises and are subject to having their Library privileges suspended, limited or revoked by the Library Director or his/her designee. In addition, other agencies may be notified and actions taken. As a first course of action and at the discretion of the Director, notification may be provided in writing stating that future infractions shall result in suspension, limitation or revocation of Library privileges. Written notification, however, is not mandatory.

Patrons have the right to submit a written notice or appeal to the Board of Trustees within thirty (30) days of any action taken by the Library Director or his/her designee suspending or revoking Library privileges.